Your Name 31 Murray Street Sayre, PA 18840

Mr. Johnston, Senior Project Advisor

333 W. Lockhart Street

Sayre, PA 18840

Re: Project: Name of Your Project

 Final Presentation Date: TBD in Senior Year

The project that I have selected to do as my senior project is the organization and documentation of the Sayre High School Band Library. This project fits both under the categories of the school improvement and personal interest, both requirements of the senior graduation project. Organization of the band library will help not only the current director and members of the band, but it will also help personnel in the future because it will be an organized and documented library. Organizing it will allow the library to be easily accessed in the selection of music for ensembles to play during practices and performances. Under personal interest, I have been involved in the Sayre SD Music Program for many years, and I am considering going into music education as a major in college therefore organizing the band library coincides well with my future plans. The project will entail going through each piece/selection of music currently in the filing cabinets, taking note of parts missing/damaged, and placing each in score order. Following that, I will be organizing each selection by number and placing them in alphabetical order in the filing cabinets. While doing this all pieces will be entered into either an excel or access database, which can be added to as the years go on and more music for the library is purchased. At the end of the project, to show the work completed, I will be able to present the completed list and file of the music in the band library, as well as be able to show it successfully and completely alphabetized in the filing cabinets in the band storage room. In addition, I can show the steps taken in organizing the library and how they were carried out, as well as I will have my reflection paper, written about my project.

I understand that all the work on my graduation project must be my original work. I will properly cite all my sources used in accordance with school district guidelines. I am aware that any irregularities will be taken before the graduation project Assessment Panel, and /or my Principal for review. Any plagiarism will invalidate my project and jeopardize my graduation.

Regards,

Student Signature Date

Parent Signature Date